
Stamford
SUPERIOR COURT

Short Calendar

Hon. M. Black, P.J.

NOTICE

THE PRESIDING JUDGE REQUIRES OPPOSING COUNSEL AND PRO SE PARTIES TO BE NOTIFIED BY 5:00 P.M. WEDNESDAY OF ALL READY MARKINGS.

THERE IS NO CALL OF THE SHORT CALENDAR. Court convenes at 9:30 a.m. "MEMO TO CLERK" forms are available in court and at Family Relations at 9:00 a.m. If there is an agreement or questions law, fully complete the "MEMO TO CLERK" form and hand it to the courtroom clerk. If there is no agreement, parties must first report to the Family Relations Office for discussion. All parties are then to appear in court with a fully completed "MEMO TO CLERK" form which is to be handed to the courtroom clerk. Agreements will be heard first in the order received followed by contested cases.

Parties may go to family relations before or on the date of the hearing. No contested matter will be heard unless it has gone to family relations. Call 965-5282 for an appointment with family relations.

I. SHORT CALENDAR MARKINGS: EVERY MATTER PRINTED ON THE SHORT CALENDAR MUST BE MARKED "READY" FOR THE MOTION TO BE CONSIDERED BY THE COURT. The MOVING party MUST notify the court indicating that he or she wishes to proceed

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with the motion(s) printed for their case. This notice must include the column number and position of the case on the calendar, the name and docket number of the case and the motion number and title of the motion. It must also include the full name of the person making the marking and the firm name, if applicable as well as confirmation that all counsel and pro se parties have been notified. Short calendar markings shall occur from 9:00am Tuesday to 4:00pm Thursday the week preceding the short calendar. In the event a state holiday falls on Thursday preceding the calendar, matters may be marked ready from 9:00am Tuesday to 5:00pm Wednesday. In the event a state holiday falls on a Friday preceding the calendar, matters may be marked ready from 9:00am Tuesday to 11:00am Thursday. The number to call to mark cases ready is 965-5333.

Cases not marked "READY" by the appropriate time will be marked "OFF." When making a ready marking, please indicate the amount of time you anticipate will be required to hear each matter you mark "READY." No "OVER" or "CONTINUED" markings will be accepted. An attorney or pro se party who marks a case "READY" must notify the other side of the marking by 5:00pm WEDNESDAY before the Short Calendar.

In every matter requiring entry of a child support order, the moving party shall file a child support guidelines worksheet, and if entry is by agreement, both parties shall sign the worksheet indicating approval. If deviation is requested, an appropriate analysis supporting the deviation request shall be submitted.

NO ORAL AGREEMENTS SHALL BE ACCEPTED. ALL AGREEMENTS MUST BE REDUCED TO WRITING AND SIGNED BY THE PARTIES AND THEIR ATTORNEYS.

The following policy is in effect for all matters referred by the court to the Stamford Family Services Office:

(1) A COMPLETED intake form must be filed with the Stamford Family Services Office THE DAY OF REFERRAL.

(2) Counsel of record must discuss the referral with Family Services THE DAY OF THE REFERRAL.

(3) Failure by counsel to comply with this procedure will result in the automatic dismissal of the case.

Any questions should be directed to the Stamford Domestic Relations Office at 965-5282.

II. PARENTING EDUCATION PROGRAMS—C.G.S. § 46b-69b. The court must order any party in cases involving minor children, except 46b-15 relief from abuse cases, to attend a Parenting Education Program. Brochures, a list of service providers and forms to be completed before the hearing are available at the Clerk's Office.

III. WAGE WITHHOLDING FORMS: New federal requirements regarding wage withholding for child support in Non-IV-D family cases are now in effect. Information and new forms are available at all Judicial District Clerks' Offices.

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